



CATHOLICATE & M.D SCHOOLS

(Corporate Management)

DEVALOKAM, KOTTAYAM- 686 004

APPLICATION FOR TRANSFER FOR THE YEAR 2020-21

Name of School

1. Name of incumbent :

2. Designation :

3. Date of commencement of continuous service in the present post :

4. Date of joining duty in the present school:

5. Details of leave, if any, availed which will not count for any service benefits :

6. Place of permanent Residence with Mobile No. :

7. Name of four schools to which transfer is sought

1)

2)

3)

4)

If you cannot be considered in any of the above schools, are you prepared to be considered in any other schools of Management's choice?

YES	NO
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Dated Signature of the applicant :

Recommendation of Head of the institution :

“The facts given above have been verified with the Service Book of the teacher and found correct”.

Place:

SIGNATURE
HEAD OF THE INSTITUTION

Date: